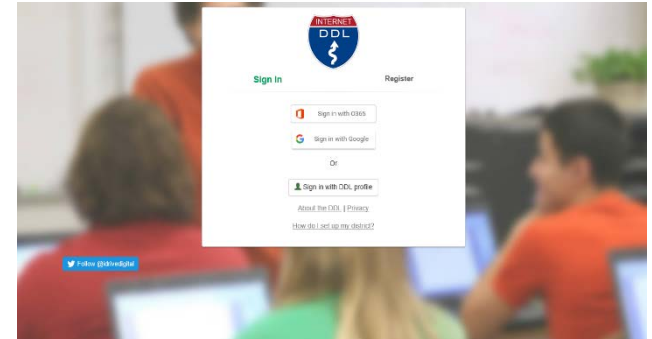


# Accounts have already been created

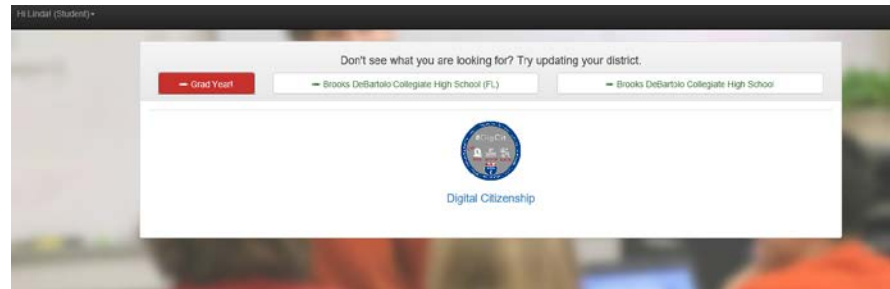
Navigate to <https://otis.coe.uky.edu/DDL/launch.php>

Sign in with DDL profile

Log In to your account using your **firstname.lastname@bdchsphoenix.org** as the user name and 20-21 as the password



Choose Digital Citizenship.

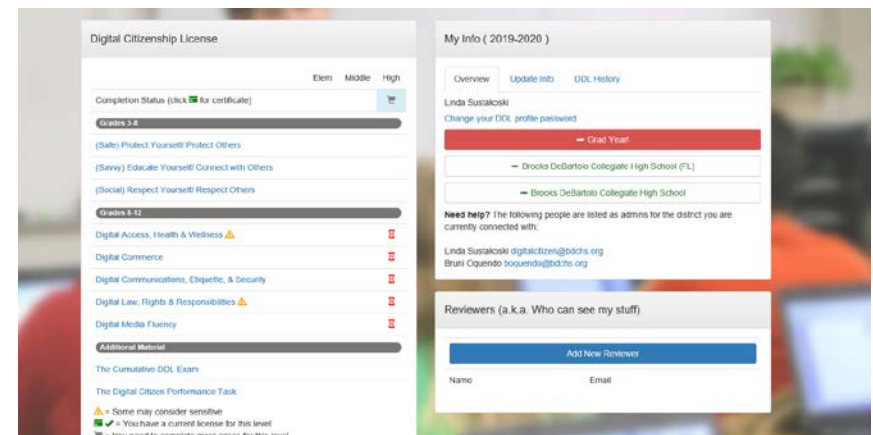


## Once you are log in you will see 2 boxes:

The first box contains the links to the 5 cases you will need to complete. To start a case or get back to a case click on the case name.

Digital Access, Health & Wellness  
Digital Commerce  
Digital Communications, Etiquette & Security  
Digital Law, Rights and Responsibilities  
Digital Media Fluency

The second box contains is your account information.

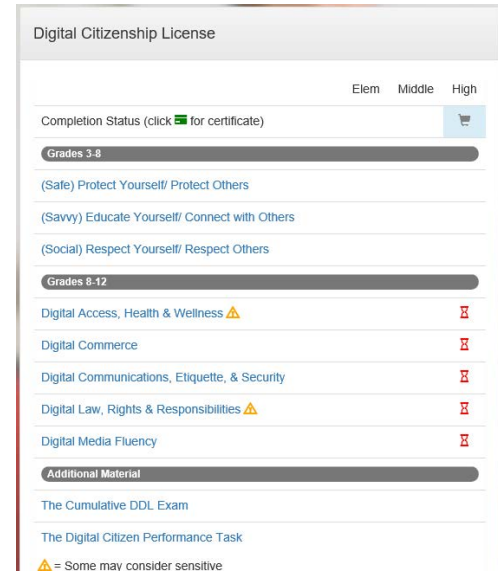


The content of each Digital Case will involve viewing videos, photos and/or reading real world scenarios.

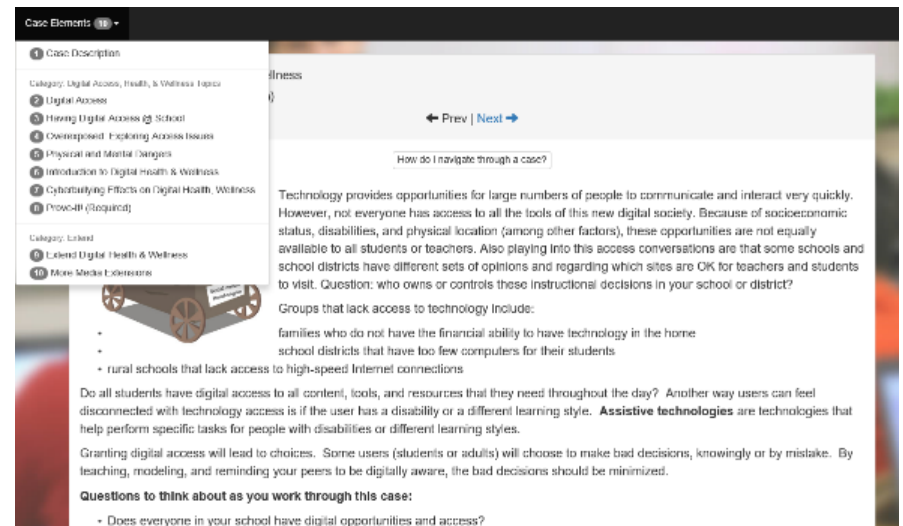
**To obtain the Digital Driver's license Brooks DeBartolo students will be required to take and pass all 5 Digital Citizenship cases with and an 80% or better.** The "Prove It" at the end of each case will consist of multiple choice, true/false and short answer questions. There are practice quizzes though out each case. These practice quizzes will not be include in the final score for the case.

## **How to start & navigate a case**

1. On the Digital Citizenship License menu under the Grades 8-12 banner, click the case you want to start or return to.



2. You navigate the case using the Case Elements Pull-Down menu in the nav-bar to move throughout the different components of the case.



## How to take the "Prove It"

1. Click 'Summer' or 'Fall'
2. Read the questions carefully. Click your answer on the left hand side or use the drop down arrow then click your answer.
3. If you are not finished and want to come back to the assessment later click 'Save for Later' at the bottom of the page.
4. If you have finished the assessment **Be Sure to Click** 'Submit for Score Right Now' at the bottom of the page

Once you have submitted your assessment to be graded, both you and your advisor will receive an email from <https://otis.coe.uky.edu/DDL/launch.php> letting you both know you have finished and passed that case.

Element Questions: Prove It! - Digital Access, Health, Wellness (This assessment is required to complete the case)

Select which best describes when you are completing these questions

Summer (Jan-Jul) | Fall (Aug-Dec) | Spring (Jan-May)

**Question 1:** Some physical injuries such as carpal tunnel, eye damage, migraines, longitudinal neck injury, etc., related to technology:

A	A. will not happen for many years, so should not be a priority.
B	B. suddenly happen.
C	C. are not a major concern.
D	D. can have dramatic and painful effects on your body.

**Question 2:** Furniture and chairs for long-term, repetitive technology use should be:

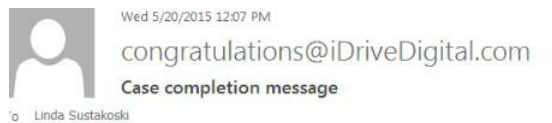
A	A. any size because it doesn't matter to students
B	B. the right height and size for the individual using that technology.
C	C. bigger than the students to allow them to stretch and grow.
D	D. soft and flexible so students can be comfortable.

**Question 3:** As a student, examples of the appropriate or responsible use of messaging apps could be:

A	A. "Hey, what's up, I'm sitting in English bored to tears!"
B	B. "Missed you in class today! We reviewed for our test tomorrow, so be sure to study!"
C	C. "Would you be willing to join my class' conversation on renewable energy."
D	D. "Did you understand Olm's Law today when Mr. Banks explained it?"
E	E. Answers B, C, and D can all be good uses of IM

**Question 4:** A NON-appropriate use of technology in schools is:

**Remember, you must answer at least 80% of the questions correctly to pass each case.**



Congratulations, Linda Sustakoski ([lsustakoski@bdchs.org](mailto:lsustakoski@bdchs.org)). You have completed the case: Prove It! - Digital Access, Health, Wellness

**You are on the road to getting your license**

**DIGITAL DRIVER'S LICENSE**  
A place to learn how to be a good digital citizen... (and other stuff too)

Return to Main Menu

License Requirement	Progress	Score	Grade
Will be tested if this service is on			
Digital Citizenship: Green path to success	Progress		
JKAS Educator: Personal Connect with Others	(1/1) (Pass-Rel)		
JKAS Educator: Personal Privacy Online	(1/1) (Pass-Rel)		
JKAS Educator: Personal Research Online	(1/1) (Pass-Rel)		
Digital Access, Health & Wellness	(1/1) (Pass-Rel)		
Digital Commons	(1/1) (Pass-Rel)		
Digital Communications, Etiquette & Security	(1/1) (Pass-Rel)		
Digital Law, Rights & Responsibilities	(1/1) (Pass-Rel)		
Digital Media Fluency	(1/1) (Pass-Rel)		
The Connected CTE: Case	(2/2) (Pass-Rel)		

License Summary for 2013-2014  
Once you have completed the requirements for your DDL, a button will appear for you to register. The registered date for your license is determined by your district.

Keep Working | Get Your License | Keep Working

All of Your Licenses for Digital Citizenship  
Licensee Name: Your District  
Registration Date: 05/11/2012