



Board of Directors Meeting Minutes

Brooks DeBartolo Collegiate High School strives to be a model collegiate school, offering a broad and rigorous, technology-rich educational program to students from diverse backgrounds. Within a caring and respectful multicultural environment, the school is committed to instilling in each student a desire to learn, to take appropriate risks, and to overcome challenges. The school community is committed to developing students who are life-long learners and responsible citizens who will succeed in the 21st century.

Date: February 12, 2018

Location: BDCHS Room 115, 10948 N. Central Ave., Tampa, FL 33612

Called to Order: 4:48 pm

- I. Roll Call: Norma Matassini, Derrick Brooks, Cynthia Vasquez, Judy Bragdon, John Browne, Mercedes Hale, Altelio Moragne

Principal: Kristine Bennett

Administrative Assistant: Victoria Harris

Teacher Representative: A. Atkinson-abs, A. Rinard-abs Parent Representative: Dale Kimball

Director of Development: Judy Anderson

Absent: Joan Roberts, Rich Lozada

Guest: Ryan Malo

- II. Approval of Minutes: 1/29/2018 unanimously approved

- III. President's Remarks:

***Items Needing a Vote:**

- IV. Principal's Report:

1. Mrs. Bennett invited the Board to join in the support of the BDCHS Black History Celebration and Honor Roll Breakfast. She also told the Board about the upcoming Mock Trial that BDCHS students will have a chance to conduct.

***Items Needing a Vote:**

- V. New Business:

1. Principal's Succession Plan – Mrs. Matassini will provide a draft for the Board to review.

2. Charter Board Partners Training

***Items Needing a Vote:**

Committee Reports:

1. Governance Committee: Governance will be conducting interviews for new Board members and candidates will be required to complete an application. Governance will compile a list of candidates for the Board to review. The hope is to expand the Governance committee as well and for it to have a leading role in the SACs accreditation.
2. Education/Technology Committee: The committee chairs chose to defer their February meeting until April. Technology is still ongoing with Frontier.
3. **Finance Committee: Amendment of 2017-2018 Budget***
4. Development/Marketing Committee: Mrs. Anderson announced and reminded the Board about the Tropical Soiree.
5. PAC Report: PAC is going to partner with Athletics Booster to have a meeting with doctors from Shriner's Hospital to do a presentation about concussions and head injuries.

***Items Needing a Vote:**

Amendment of 2017-2018 Budget

Motion: To approve the amendment of the 2017-2018 Budget

Vote: Unanimously approved

VI. Old Business:

1. P.A.R.T. Update – Mrs. Matassini has asked Mrs. Ervin to move forward with drafting the Board Policies and Procedures.

VII. Delegation of Projects/Tasks:

Project/Task	Person(s)	Date Assigned	Date for Review	Due Date
Complete updated By-Laws	Mrs. Hale	11/27/17	4/5/2018	4/13/2018
Finance Handbook	Mrs. Williams	10/2017		6/30/2018
BDCHS Policies Draft	Mrs. Ervin	11/27/17	4/5/2018	4/5/2018

Final Draft Policies	Board	11/27/17		May 14th
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- VIII. Open Discussion – Next Meeting – Board Workshop (Budget Workshop – 2018-2019) – March 5th
- Next Board Meeting – April 16th (see Operational Calendar)

Meeting adjourned: 6:00 pm

