



## Board of Directors Meeting Minutes

Brooks DeBartolo Collegiate High School strives to be a model collegiate school, offering a broad and rigorous, technology-rich educational program to students from diverse backgrounds. Within a caring and respectful multicultural environment, the school is committed to instilling in each student a desire to learn, to take appropriate risks, and to overcome challenges. The school community is committed to developing students who are life-long learners and responsible citizens who will succeed in the 21st century.

Date: April 10, 2017

Location: Cafeteria, 10948 N. Central Ave., Tampa, FL 33612

Called to Order: **3:40 pm**

- I. Roll Call: David Mallitz, Cynthia Vasquez, Geza Henni, Derrick Brooks, Joe Affronti, Chad Chronister, Mercedes Hale, James Henning, Rich Lozada, Norma Matassini, James Palermo, Valerie Panou, Joan Roberts

Principal: Kristine Bennett

Administrative Assistant: Victoria Harris

Teacher Representative: A. Atkinson, A. Rinard

Parent Representative: Maryanne Funai

Director of Development: Judy Anderson

Absent:

Guest: Al Moragne, John Browne, Eric Fernandez, Jamie Ervin, Sarah Mead

- II. Approval of Minutes: 2/8/2017 unanimously approved

- III. President's Remarks:

1. Election of Officers for Advisory Board\*-
2. Election of Officers for Operating Board\*

**\*Items Needing a Vote:**

**Advisory Board Officer\*:**

Motion: Derrick Brooks as Chairman

Vote: Motion approved unanimously

*[Handwritten signature]*  
5/15/17

**Operating Board Officers\*:**

Motion: Norma Matassini as President, Derrick Brooks as Vice-President, Joan Roberts as Secretary, and Cynthia Vasquez as Treasurer

Vote: Motion approved unanimously

IV. Principal's Report:

1. School Recognition Funds – Mrs. Bennett already sent the email to the Board with the results of the School Recognition Funds vote. The Board teacher representatives, Areon Atkinson and Andrea Rinard, facilitated the voting process and counted votes, along with Mrs. Bennett, for the School Recognition funds.
2. Facilities 5 year worksheet – The Facilities 5 Year Worksheet has been uploaded into Charter Links, which allows charter schools to submit updated documents. An email was sent to the Board updating them on the document that was sent to the Charter Link. Please see below.

Location/Type	Relocatable Portables/ PermClassrooms	Owner	Year Started	Student Stations	Students Enrolled	Years Left in Contract	Total student projected for  2021-2022*
Brooks DeBartolo Collegiate High School	0/37	Brooks DeBartolo Charities	2007-08	600	595	15	600

3. Hillsborough County School Counselor of the Year – Mrs. Bennett shared with the Board that Eric Gommermann, BDCHS School Counselor, was presented the honor of being Hillsborough County's School Counselor of the Year for the whole district.
4. Mrs. Bennett announced some upcoming events on the school calendar such as Relay for Life, Miles for Moffitt, Graduation, & the school's 10 Year Anniversary, just to name a few. She also mentioned that Prom was a success this year and the school received compliments from the venue on the behavior of our kids.

**\*Items Needing a Vote:**

V. New Business:

**\*Items Needing a Vote:**

Committee Reports:

1. Education/Technology Committee: Mrs. Matassini introduced representatives from the committee to present their need to the Board. The committee is requesting, through the presentation by Ms. Mead, the Board to hire another Social Studies teacher due to the large growth in the Social Science Department. Mrs. Ervin presented to the Board a recommendation for another school counselor to improve the counselor-student ratio at Brooks DeBartolo. A suggestion was made to consider the restructuring of roles of the current counselors so that College and Career counseling could be incorporated.
2. Finance Committee: Budget Workshop dates: March 3-8am, March 23-9am, March 28-10am; Budget Workshops took place to prepare the draft for the upcoming Finance Meeting, Tuesday, April 18<sup>th</sup> at 10 am.

3. Development Committee: Mrs. Anderson reported the committee's lost 2 people and will look to add new members. Mrs. Anderson distributed the color copy of the Denim & Diamonds packets to each Board member. An email copy was already sent out to the Board back in March. Another upcoming fundraiser is Give Tampa Bay which will be held all day May 2<sup>nd</sup>. Mrs. Anderson will meet with select Board members to make clear how Phoenix Funds will be used.
4. Recruitment Committee: Mr. Lozada reported the continued attendance of the Prospective Student Open House even though the lottery has already passed. The last open house will be Thursday, May 4<sup>th</sup>, at 6:00 pm.
5. Governance Committee: Dr. Vasquez shared with the Board, on behalf of the Governance Committee, their major focus is on reorganizing the Board. New recruitment for Board members will be on hold until the reorganized board is in place.
6. PAC Report: The next PAC meeting will be May 16<sup>th</sup> at 6 pm in the cafeteria. A speaker will present information on college, applications, and scholarships.

**\*Items Needing a Vote:**

VI. Old Business:

1. Update was given about the charter contract negotiation in regards to "Change of Placement" language and the district's dismissal policy as discussed with Dr. Alberto Vasquez. Mrs. Bennett stated that we do not have to follow the District's Code of Conduct.

Meeting adjourned: 5:00 pm

**Upcoming Events:**

**April 8<sup>th</sup> - Prospective Student Open House – 2:00 pm**

**April 14<sup>th</sup> – Good Friday – Non-Student Day**

**April 18<sup>th</sup> – Finance Committee Meeting – DeBartolo Offices - 10:00 am**

**April 20<sup>th</sup> – BDCHS Celebrating the Arts Showcase – 6:30 pm**

**April 21<sup>st</sup> – Honor Roll Breakfast – 7:00 am – 8:00 am**

**April 25<sup>th</sup> – Development Committee Meeting – 9:30 am**

**April 26<sup>th</sup> – Administrative Professional Day**

**April 28<sup>th</sup> – 10 Year BDCHS Anniversary Celebration – 7:45 am**

**May 1<sup>st</sup> – May 5<sup>th</sup> – Teacher and Staff Appreciation Week**

**May 2<sup>nd</sup> – Teacher and Staff Appreciation Luncheon**

**May 2<sup>nd</sup> – New Parent Orientation for Incoming 2017-2018 New Students – 6:00 pm**

**May 2<sup>nd</sup> – Give Day Tampa Bay - Online**

**May 4<sup>th</sup> - Prospective Student Open House – 6:00 pm**

**May 5<sup>th</sup> – Senior Last Day/Senior Trip**

**May 6<sup>th</sup> – BDCHS Spring Event – Denim & Diamonds – 6:00 pm**

**May 11<sup>th</sup> – Tentative Band/Choral Spring Concert – Time: TBA**