



Board of Directors Meeting Minutes

Brooks DeBartolo Collegiate High School strives to be a model collegiate school, offering a broad and rigorous, technology-rich educational program to students from diverse backgrounds. Within a caring and respectful multicultural environment, the school is committed to instilling in each student a desire to learn, to take appropriate risks, and to overcome challenges. The school community is committed to developing students who are life-long learners and responsible citizens who will succeed in the 21st century.

Date: October 17, 2016

Location: Cafeteria, 10948 N. Central Ave., Tampa, FL 33612

Called to Order: 4:25 pm

I. Roll Call: David Mallitz, Cynthia Vasquez, Mercedes Hale, Rich Lozada, James Palermo, Valerie Panou (via conference call), Bonita Pulido, Norma Matassini

Principal: Kristine Bennett

Administrative Assistant: Victoria Harris

Teacher Representative: Dan Allen

Parent Representative: Maryanne Funai

Absent: Geza Henni, Derrick Brooks, Joe Affronti, Chad Chronister, James Henning, Delia Palermo,

Guest: Jamie Ervin, John Bangley, Judy Anderson

II. Approval of Minutes: 10/10/2016 unanimously approved

III. President's Remarks:

*Items Needing a Vote:

IV. Principal's Report:

1. **FTE Projections for 2017-2018*** - Mrs. Bennett reported this year's FTE student enrollment projection of 595 students was met with the actual amount of 595 students enrolled. Mrs. Bennett presented a motion for the Board to accept the FTE Projection as 595 students to be enrolled for the 2017-2018 school year.
2. **Approval of amended budget (Labor Law Salary)***- Mr. Mallitz proposed for the Board to vote on raising Mr. Bennett and Mrs. Williams salary up to the FLSA Labor Law Salary base rate pay.
3. **Open enrollment-request for letter to Charter Office from Board***- Mrs. Bennett recommended the Board to write a letter to the district stating we support school choice but we will keep with our Charter Policy and we will abide by our current lottery and enrollment procedures.
4. Review of technology and instructional needs-tabled at this time

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1/9/17

5. Growth review-building and curricular needs-tabled at this time
6. Audit Review*- Board was presented with BDCHS Audit Report for approval.

***Items Needing a Vote:**

FTE Projections for the 2017-2018 School Year

Motion: Accept the FTE Projection for the 2017-2018 School Year as 595 students enrolled

Vote: Motion approved unanimously

Approval of amended budget (Labor Law Salary)

Motion: Accept the adjust of raising Mr. Bennett's and Mrs. Williams's pay to the FSLA base rate pay.

Vote: Motion approved unanimously

Open enrollment-request for letter to Charter Office from Board

Motion: Write letter to district stating we support school choice but will keep our Charter Policy and we will abide by our current enrollment and lottery procedures.

Vote: Motion approved unanimously

Audit Review

Motion: Accept the 2016 Audited Financial Report

Vote: Motion approved unanimously

V. New Business:

1. Holiday Board Social – Mrs. Hale will organize the social for the Board and Mrs. Harris will offer assistance where needed. The Board will try to take Board pictures at that time.

***Items Needing a Vote:**

Committee Reports:

1. Education/Technology Committee: Nothing to report at this time.
2. Finance Committee: Nothing to report at this time.
3. Development Committee: Phoenix Fund Campaign- Mrs. Anderson reminded Board of their participation with the Phoenix Fund Campaign. Communications are ongoing to parents, teachers, staff, and other stakeholders to turn in money as they are collected. The BDCHS Morning Show is also being utilized to communicate to students, teachers, and staff about the campaign. Mrs. Anderson has Phoenix Fund packets available for community partners and friends.
4. Recruitment Committee: Nothing to report at this time.
5. Governance Committee: Division of Governance & Administrative Roles Handout – Handouts were given out during workshop and made available to Board members at Board meeting.
6. PAC Report: Nothing to report at this time.

***Items Needing a Vote:**

VI. Old Business:

Meeting adjourned: 5:00 pm

Upcoming Events:

October 3rd- 31st – Phoenix Fund Campaign

October 24th – Report Cards Distributed

October 25th – Development Committee Meeting – 9:30 am

October 28th – “Are You Collegiate?” Celebration – 2:00 pm - 2:40 pm, Cafeteria

October 31st – November 4th – BDCHS Spirit Week

November 3rd – Basketball Fundraiser – 3 pm – BDCHS Gym

November 4th – Honor Roll Breakfast – 7 am

November 5th – Homecoming Dance – 7 pm – 11:30 pm – BDCHS Gym

November 11th – School Closed

November 14th – December 7th – PDQ Fundraiser

November 15th – PAC Meeting – 6 pm, Cafeteria

November 18th – BDCHS Teach-In

November 21st – 25th – Fall Break, School Closed

November 29th – Development Committee Meeting – 9:30 am

November 30th – Charter Renewal Site Visit

December 1st – Band/Choral Winter Concert – tentative

December 2nd – Mini Course Day – Early Release – 12:34 pm Dismissal

December 5th – Board Meeting – 3:30 pm, Cafeteria

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