



## Board of Directors Meeting Minutes

Brooks DeBartolo Collegiate High School strives to be a model collegiate school, offering a broad and rigorous, technology-rich educational program to students from diverse backgrounds. Within a caring and respectful multicultural environment, the school is committed to instilling in each student a desire to learn, to take appropriate risks, and to overcome challenges. The school community is committed to developing students who are life-long learners and responsible citizens who will succeed in the 21st century.

Date: January 23, 2017

Location: Cafeteria, 10948 N. Central Ave., Tampa, FL 33612

### Called to Order:

- I. Roll Call: David Mallitz, Cynthia Vasquez, Geza Henni, Derrick Brooks, Joe Affronti, Chad Chronister, Mercedes Hale, James Henning, Rich Lozada, Norma Matassini, Delia Palermo, James Palermo, Valerie Panou, Bonita Pulido,

Principal: Kristine Bennett

Administrative Assistant: Victoria Harris

Teacher Representative: A. Atkinson, A. Rinard

Parent Representative: Maryanne Funai

Absent: Chad Chronister, Bonita Pulido

Guest: Ms. Jennifer Ervin, Ms. Judy Anderson, Terri Thomas, Dr. Joan Roberts

- II. Approval of Minutes: 12/5/2016. Minutes approved unanimously.

- III. President's Remarks:

Bonita Pulido has resigned from the Board of Directors.

1. Restructuring of Board

The Board of Directors will be restructured. Instead of one Board, there will be an Advisory Board and an Operating Board. Mr. Brooks and Mr. DeBartolo will serve on the Advisory Board. The Advisory Board will be open to other members but there will be specific requirements to serve on the Advisory Board. A letter will be sent to all current board members regarding both the Advisory Board and the Operating Board.

2. Approval of New Board Member - Dr. Joan Roberts\*

Motion by Mercedes Hale: Approve Dr. Roberts to serve on the Board of Directors

Second: Dr. Cynthia Vasquez

Vote: Motion approved unanimously

**\*Items Needing a Vote:**

*[Handwritten signature]*  
2/8/17

- IV. Principal's Report:
1. Align Curriculum and Classroom Needs.
  2. **Approval of Out of Field Teachers\***

Teacher	Classes Taught Assignment(s)	Assignment Start Date	Certification(s) Held	Out-of-Field Area/Classes	Highly Qualified
Emilia Meo	English 2	January 13, 2017	Applied for English 6-12	English 2 ESOL	No
Julie Youngster	English 3 Intensive Reading	August 1, 2016	English 6-12	Intensive Reading	No (for Int. Read)

Motion: Valerie Panou - Approve Out-of-Field teachers (see chart above) and Parent Notification letter.

Second: Joe Affronti

Vote: Motion approved unanimously.

3. Opt-in/Opt-out of District Reading Plan

Charter schools no longer need to opt-in or opt-out of the District Reading Plan.

**\*Items Needing a Vote:**

- V. New Business:

1. **Identify Policy and Procedure Revisions – Revised Enrollment Policy\***

Motion: Dr. Vasquez – Approve Student Enrollment and Lottery Policy (attached)

Second: Mr. Affronti

Vote: Motion passed unanimously

Policy sets out enrollment preference guidelines. The first random lottery will be for students living in Hillsborough County. There will be a second random lottery for students who do not live in Hillsborough County. Once the Hillsborough County applicant waiting list is exhausted, then seats will be offered to non-Hillsborough County students based on the results of the second random lottery.

**\*Items Needing a Vote**

2. **Canine Sweeps**

BDCHS had its first canine sweep. Overall feedback was positive. Students thought it was good. Ms. Bennett recommends BDCHS adopt a policy regarding canine sweeps for the future.

Motion: Mr. Brooks – **Ms. Bennett to ask attorney to draft a school Canine Policy.\***

Second: Mr. Affronti

Vote: Motion passed unanimously

**\*Items Needing a Vote**

Committee Reports:

1. Education/Technology Committee: Ms. Ervin will attend the Charter School Principals' meeting to discuss rates for all charter schools to train in the new FOCUS scheduling system to schedule all students. Dr. Palermo reported that revisions were made to the Teacher Evaluation Plan. The revised plan will be presented at the next Board meeting.
2. Finance Committee: Mr. Henni reported that the school is tracking the budget. Major capital improvements: Roof must be coated. EcoShield will be performing the work for \$135,000. DeBartolo Holdings will pay for the roof coating. BDCHS has a new 15 seat bus to transport students. We also expect to have a large bus within the next 7-10 days.

3. Development Committee: Ms. Anderson reported that the Phoenix Fund Rising raised \$34,124, surpassing its goal of \$25,000. PDQ card sales raised \$25,500, surpassing its goal of \$25,000. "Mayor's Hour" with Mayor Bob Buckhorn will be Friday, January 27, 2017. Mr. Brooks' interview is scheduled for 1/30/17. Once finalized, it will be on YouTube. The College Football Playoff Foundation donated \$55,000.
4. Recruitment Committee: First meeting will be 2/18/17.
5. Governance Committee: Committee looking at policy development and reallocation of Board structure.
6. PAC Report: Speaker coming to talk to kids about transitioning to college. PAC working on Annual Gala – May 5 – Denim & Diamonds. Working to get committee together and get auction items.

VI. Old Business:

Meeting adjourned:

**Upcoming Events:**

**January 24<sup>th</sup> – Development Committee Meeting – 9:30 am**

**January 25<sup>th</sup> – Education/Technology Committee Meeting – 3:30 pm – 4:30 pm**

**February 2<sup>nd</sup> – BDCHS 2017-2018 School Year Lottery – 4 pm**

**February 7<sup>th</sup> – BDCHS Conference Night – 4:30 pm**

**February 10<sup>th</sup> – Community Service/Fair Day – School Closed**

**February 17<sup>th</sup> – Honor Roll Breakfast – 7 am – 8 am**

**February 20<sup>th</sup> – Non-Student Day**

**February 25<sup>th</sup> – Prospective Student Open House – 2 pm**

**February 28<sup>th</sup> – Development Committee Meeting – 9:30 am**

**March 13<sup>th</sup> – March 17<sup>th</sup> – Spring Break, BDCHS Closed**

**March 23<sup>rd</sup> – Prospective Student Open House – 6:00 pm**

**March 28<sup>th</sup> – Development Committee Meeting – 9:30 am**

**March 31<sup>st</sup> – AYC Celebration**

**April 8<sup>th</sup> - Prospective Student Open House – 2:00 pm**