



Board of Directors Meeting Minutes

Brooks DeBartolo Collegiate High School strives to be a model collegiate school, offering a broad and rigorous, technology-rich educational program to students from diverse backgrounds. Within a caring and respectful multicultural environment, the school is committed to instilling in each student a desire to learn, to take appropriate risks, and to overcome challenges. The school community is committed to developing students who are life-long learners and responsible citizens who will succeed in the 21st century.

Date: September 12, 2016

Location: Cafeteria, 10948 N. Central Ave., Tampa, FL 33612

Called to Order: **Called to order by Cynthia Vasquez at 3:40 pm**

- I. Roll Call: Cynthia Vasquez, Derrick Brooks, Chad Chronister, Rich Lozada, Delia Palermo, Valerie Panou, Bonita Pulido, Bonnie Salazar,

Principal: Kristine Bennett

Administrative Assistant: Victoria Harris

Teacher Representative: Dan Allen

Parent Representative: Maryanne Funai

Absent: Joe Affronti, Mercedes Hale, Geza Henni, James Henning, David Mallitz, Norma Matassini, James Palermo

Guest: Judy Anderson, John Bangley

- II. Approval of Minutes: 8/1/2016 unanimously approved with suggested corrections

- III. President's Remarks:

***Items Needing a Vote:**

- IV. Principal's Report:

1. **Building Report-Key Access***- Mr. Bangley presented to the Board three options for handling the school's key card situation for locking and unlocking doors. He is requesting a vote for option 1, which is contacting the current key card company (GSA Security, Inc.) and have them update our current system. (See attached document)
2. School Calendar – The district is waiting for waiver from state to not have a make-up day for missed storm days. If there is no waiver, the school's calendar would have to be modified and a vote will be required for approval in the October Board meeting.
3. Contract Renewal- The normal Charter Renewal with the school district is every 5 years. Due to Blue Ribbon Honor, BDCHS can apply for a fifteen (15) year renewal. Since the school was already up for its five (5) year renewal, BDCHS will be able to have a twenty (20) year renewal.

Handwritten signature of the principal, dated 10/11/16.

4. Board Workshop – October 17th – The workshop will be Best Board Leadership Practices-The workshop will be conducted right after Board pictures and a SACs re-accreditation will be in December of the next school year.
5. Scholarships-Mrs. Bennett appealed to the Board for scholarships or requested for Board members to recommend scholarship donors for BDCHS students.
6. **Approval of Out of Field Teachers*** (Reference chart on next page)
7. **Julie Youngster –Agreement to Earn for Reading*** (Reference Chart on next page)

***Items Needing a Vote:**

Building Report-Key Access*

Motion: Keep current key card system and allow (GSA Security, Inc.) current company to update system.

Vote: Motion approved unanimously

Approval of Out of Field Teachers*

Motion: Accept list of Out of Field Teachers (please refer to chart) and Parent Notification Letter

Vote: Motion approved unanimously

Agreement to Earn for Reading- Julie Youngster*

Motion: Accept Julie Youngster with an agreement to earn status

Vote: Motion approved unanimously

Teacher	Classes Taught Assignment(s)	Assignment Start Date	Certification(s) Held	Out-of-Field Area/Classes	Highly Qualified
Theresa Gray	English 2	August 1, 2016	English 5-9 English 6-12	ESOL	Yes
Julie Youngster	English 3 Intensive Reading	August 1, 2016	English 6-12	Intensive Reading	No (for Int. Read)

Please Note: Ms. Julie Youngster is currently enrolled in a Master's program in the area of Reading. She is actively pursuing this degree and has signed an agreement to earn her certification in reading.

V. New Business:

1. Mr. Allen will be training juniors and seniors in round table discussions to facilitate with freshmen and sophomores. The round table discussions will take place during Friday Advisories, and this format will be the first of many advisories that will take place over the span of 4 years.

***Items Needing a Vote:**

Committee Reports:

1. Education Committee: Nothing to report at this time.
2. Finance Committee: Nothing to report at this time.
3. Development Committee: Mrs. Panou informed the Board of the postponement of the Champion Breakfast. Notices will go out to families, staff, and Board members to send out cancellation notices.

4. Recruitment Committee: August 27th Prospective Student Open House had the largest turnout with about 300 people in attendance. Mr. Lozada would like to inquire about BDCHS students participating in a dual enrollment with HCC's Criminal Justice Program.
5. Governance Committee: There will be a Contract Renewal site visit on November 30th, the time will be announced at a later date.
6. Technology Committee: Dr. Palermo reported the updates from the Technology Committee and BDCHS IT Team. The IT Team now has control of the school's web safety, using the Barricuda web filter. Teachers can now monitor student computer usage with one computer controlled by the teacher. The IT Team is beta testing student printing during all three lunches for 10 cents a page. Technology Committee will now join with the Education Committee for meetings since they pull from the same stakeholders.
7. PAC Report: Mrs. Anderson reported the success of the August PAC meeting with the presentation by a speaker on healthy eating and the samples provided. PAC's new committees are up and running in their various roles. Mrs. Anderson applied for the upcoming Gasparilla's Children Parade.

***Items Needing a Vote:**

VI. Old Business:

Meeting adjourned: 5:00 pm

Upcoming Events:

October 17th – Board Pictures – 2:30 pm – BDCHS Gym
October 17th – Board Workshop – 3:00 pm (Board Mtg. to follow)

September 13th – Progress Reports

September 13th – Mayor's Hour Taping - 9:30 am

September 20th – Conference Night – 4:30 pm – 6:30 pm

September 21st – Basketball PDQ Family Night – 5:00 pm – 9:00 pm (Wesley Chapel PDQ)

September 22nd – Prospective Student Open House – 6:00 pm, Brooks DeBartolo's cafeteria

September 23rd – BDCHS Early Release – Club Day – 12:34 pm

September 26th – Phoenix Fund Campaign Begins

September 27th – Development Committee Meeting - 9:30 am

September 27th – Education Committee Meeting – 3:00 pm

September 30th – “Noche Latina!” – Celebrating Hispanic Heritage Month – 6 pm-8 pm