



Board of Directors Meeting Minutes

Brooks DeBartolo Collegiate High School strives to be a model collegiate high school offering a broad and rigorous educational program to students from diverse cultural backgrounds. Within a caring, respectful, multicultural environment, the school is committed to instilling in each student a desire to learn, to take appropriate risks and accept challenges. The School community is committed to developing students who are life-long learners and responsible citizens who will succeed in the 21st century.

Date: October 19, 2015

Location: Cafeteria, 10948 N. Central Ave., Tampa, FL 33612

Called to Order: 3:35 pm

- I. Roll Call: David Mallitz, Norma Matassini, Geza Henni, Derrick Brooks, Joe Affronti, Mercedes Hale, Rich Lozada, Delia Palermo, James Palermo, Valerie Panou, Bonita Pulido, Bonnie Salazar, Cynthia Vasquez

Principal: Kristine Bennett

Administrative Assistant: Victoria Harris

Teacher Representative: Dan Allen

Parent Representative: Vicky Phares

Absent: Chad Chronister, James Henning, Dan Allen

Guest: Judy Anderson

- II. Approval of Minutes: 09/21/2015 unanimously approved

- III. President's Remarks:

***Items Needing a Vote:**

- IV. Principal's Report:

1. Audit (booklet available for review)-Board – Mr. Henni explained the various components of the Budget Report and what it means to Brooks DeBartolo. He also gave kudos to Mrs. Williams for her contribution towards a clear audit.
2. **FTE Projections***-Principal – Mrs. Bennett reported this year's FTE student enrollment projection of 575 students was exceeded with the actual amount equaling 579 students enrolled. Mrs. Bennett presented a motion for the Board to accept the FTE Projection as 595 students to be enrolled for the 2016-2017 school year.
3. Building Report-Principal – Mrs. Bennett provided the Board the Building and Repair Report. Under the roof section of the report, Mrs. Bennett will get clarity on the differences of the roof warranties. (Please see attached report.)
4. Florida Standards Assessment Update-Principal – Mrs. Bennett shared the school's overall FSA results compared to the District and State; schools are still waiting for cut scores for FSA. (Please see attached report.)

A handwritten signature in black ink, located in the bottom right corner of the page.

5. BDCHS Teach-In-Principal – Mrs. Bennett invited members of the Board to be participate in BDCHS Teach-In sessions. Mr. Brooks will be the keynote speaker for the Teach-In event.
6. Introduction of the Teacher of the Year and Non-Instructional Support of the Year- Eric Fernandez, science teacher and Subject Area Leader, received the honor of Teacher of the Year and Jim Smith, Building Maintenance Asst., received the honor of Non-Instructional Support of the Year. Both nominees were nominated by the faculty and staff of BDCHS.

***Items Needing a Vote:**

FTE Projections for the 2016-2017 School Year

Motion: Accept the FTE Projection for the 2016-2017 School Year as 595 students enrolled

Vote: Motion approved unanimously

V. New Business:

1. Committee Goals – Dr. Vasquez commended the Committee Leaders for submitting their goals for the 2015-2016 School Year. She also reported on the Committee Goals Review Team's meeting on October 15, 2015; the goals have been completed and are in line with the Strategic Plan.
2. Strategic Plan Workshop – Mrs. Matassini announced the Strategic Plan Workshop will be October 20, 2015 from 6 pm – 7:30 pm in the BDCHS Cafeteria.

***Items Needing a Vote:**

Committee Reports:

1. Education Committee: Dr. Vasquez reported the attendance of the Subject Area Leaders at the last Education meeting. The group shared great ideas for the Super School Project which will be cohesive with the Strategic Plan. The teachers had no urgent need to request from the Board at this time but may have requests in the future. The different subject areas collaborate and work together to obtain needed items.
2. Finance Committee: Finance Committees will now shift focus their focus to operations, expenditures, etc., and the 2016-2017 Budget.
3. Development Committee: Mrs. Anderson spoke of the fundraisers and events that will be chaired by the Development Committee. She is also looking to reignite the PDQ fundraiser as a school-wide project running November through the first part of December and have the Champion's Breakfast in November 2016.
4. Recruitment Committee: Mr. Lozada raved about another successful open house and announced there will not be an open house in November. Mr. Lozada was able to use Mr. Henning's ad space in the New Tampa and Wesley Chapel Neighborhood News to advertise successful highlights of Brooks DeBartolo. Valerie Panou will write the layout of the ad for the two newspapers. It has also been decided that the handout cards will not be a cost effective endeavor to invest in at this time.
5. Governance Committee: Nothing to report at this time.
6. Technology Committee: Dr. Palermo reported wireless upgrade for Brooks DeBartolo will take place during the holiday break. New Tablets from the Rooms-To-Go donations are still being reconditioned and deployed. One class set is available now for teachers to use.
7. PAC Report: Dr. Phares announced as a reminder for the Board to support the Fall Festival, October 24, 2015 from 10 am to 4 pm. She also shared the availability to buy a brick to support the Phoenix Fund. The Bricks will be displayed outside the school for all to see. (Please see attached documents.)

VI. Old Business:

1. On Tuesday, October 13, 2015, Michael Silver, Sportswriter of NFL Network, visited the school for a special broadcast segment with Derrick Brooks, Edward DeBartolo, and Jameis Winston (Tampa Bay Buccaneers Quarter Back). Mr. Silver, Mr. Brooks, Mr. DeBartolo, and Mr. Winston had the opportunity of visiting classrooms and students had the privilege of taking pictures and asking questions.

Meeting adjourned: 4:35 pm