



Board of Directors Meeting Minutes

Brooks DeBartolo Collegiate High School strives to be a model collegiate high school offering a broad and rigorous educational program to students from diverse cultural backgrounds. Within a caring, respectful, multicultural environment, the school is committed to instilling in each student a desire to learn, to take appropriate risks and accept challenges. The School community is committed to developing students who are life-long learners and responsible citizens who will succeed in the 21st century.

Date: April 11, 2016

Location: Cafeteria, 10948 N. Central Ave., Tampa, FL 33612

Called to Order:

- I. Roll Call: David Mallitz, Cynthia Vasquez, Geza Henni, Derrick Brooks, Joe Affronti, Chad Chronister, Mercedes Hale, Rich Lozada, Delia Palermo, James Palermo, Bonnie Salazar, Norma Matassini

Principal: Kristine Bennett

Administrative Assistant: Victoria Harris

Teacher Representative: Dan Allen

Parent Representative: Vicky Phares

Absent: James Henning, Bonita Pulido, Valerie Panou

Guest: Judy Anderson, Areon Atkinson, Jamie Ervin, Cheryl Fernandez

- II. Approval of Minutes: 1/11/2016 unanimously approved

- III. President's Remarks: None at this time

***Items Needing a Vote:**

IV. Principal's Report:

1. FTE Update – February's FTE, 575 students were projected for enrollment and there were actually 579 students enrolled.
2. School Recognition Funds for 16-17 SY – Due to petitions to the state from select schools, the school year 2014-2015 Recognition Funds have not been received. As we do annually, the school will move forward with decisions for the 2016-2017 school year, to see what options will be voted for the funds to be divided for the 15-16 SY.
3. Facilities 5 Year Worksheet – The Worksheet is not ready as of yet; the Charter Office has not made the form available. Mrs. Bennett will inform the board when the worksheet has been completed. At this time, Brooks DeBartolo will not need any additional classrooms.
4. Evaluation Process for Administrative Assistant, Business Manager, and Facilities Manager – The Administrative Assistant, Mrs. Harris, will conduct a self-evaluation, then the Principal, Mrs. Bennett, will evaluate her and finally the Board will evaluate her using Survey Monkey. The

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same will be true of the Business Manager, Mrs. Williams. As for the Facilities Manager, Mr. Bennett, will conduct a self-evaluation, then Mrs. Williams will evaluate Mr. Bennett.

5. Recognitions – Coach Atkinson, Athletic Director, shared achievements from the Athletic Department. Girls' Basketball team has been reclassified from a 4A to a 5A Class level, which is a more difficult district level. Tennis wrapped up their season with more wins as the most successful sport at BDCHS. Baseball won the Spirit Award at the Saladino Tournament with two inspired wins over Gaither & Newsome. Coach Maggie Hedley was honored as the FHSAA Class 4A "Coach of the Year". Girls' Flag Football is doing great in their season with 5 wins against Leto, Blake, Hillsborough, Chamberlain, and Jefferson. Their only loss was against the two time State Champions, Robinson High school. BDCHS had 5 athletes to sign scholarships with their college of choice. Don'Niya Brooks (girls basketball) and Adam Miller (golf, soccer, & tennis) received the Heart of a Champion Scholarship from the Greis Foundation. Bradley Canerday (baseball) was the finalist for Wade Boggs Service Award. Mrs. Bennett announced the Valedictorian (Theophilus Lassey) and Salutatorian (Jennifer Ascano) for the 2015-2016 school year. Mrs. Bondoc, sponsor for Science National Honor Society, allowed the students to lead out in the fundraiser for Relay for Life which did very well with participation. The National Honor Society's and Science National Honor Society's membership has increased. Mr. Allen shared with the Board, the Principal of Technology (PoT) students were invited to participate in the Tech Ten80. What started out as an observation and trial activity, has now become an opportunity for the PoT students to go to the next level with the Tech Ten80 competitions. Mrs. Bennett encouraged Board members to join or support the Miles for Moffitt Phoenix Team to raise money for cancer research.
6. Graduation – Graduation will be May 29, 2016, Straz Center at 3:00 pm. Invitations were passed out at the beginning of the meeting. Board members that will participate in graduation are asked to be present at the center at 2:00 pm.

***Items Needing a Vote:**

V. New Business:

1. The school has adopted the Dance/Event Procedure for school-wide implementation which allow chaperones to maintain safe and contained supervision of students within their care during school related events and functions.
2. New Assistant Principal – Mr. John Bangley will start May 9th.

***Items Needing a Vote:**

Committee Reports:

1. Education Committee: Dr. Vasquez reported on the presentation given by Mrs. Ervin about the Master Schedule for the 2016-2017 School Year for teachers and students using the Guidemii system.
2. Finance Committee: The 2016-2017 budget is being finalized. It should be ready to present at May's Board meeting.
3. Development Committee: Mrs. Anderson updated the Board on the school's achievement of making it to the final phase of the Super School Project. Mrs. Anderson informed the Board of Give Day Tampa Bay which will be May 3, Mr. Derrick Brooks is a spokesperson. Mrs. Anderson was soliciting the support and help of the Board members to donate and/or share information with others.
4. Recruitment Committee: The last Prospective Student Open House will be May 5th at 6 pm. After the lottery, the attendance is half the amount it was before the lottery. Mr. Lozada would like to look into having the Recruitment Committee meet via video conferencing by Google Hangouts and using Google Docs for distributing information.

5. Governance Committee: The Governance Committee worked on restructuring Board policies and looking to add new members to the Board.
6. Technology Committee: The committee revised the Technology Plan which will complement the Strategic Plan in its goals and functions. The committee will meet one last time before the close of school.
7. PAC Report: Casino Night will be April 16th at 7 pm. Dr. Phares invited all that could attend to come or solicited the Board to sponsor a teacher to attend. Phoenix Funds deadline will be June 9th - Installation of the bricks will take place this summer.

VI. Old Business:

1. Dr. Vasquez reported on her attendance in Charter School Governance. She is half-way through school with the completion of 90 credit hours. She is currently on break and will resume her courses in June, November, December, and looking to be complete by February. She extended her appreciation to Mr. Mallitz and the Board for the opportunity to participate in such a venture.
2. The repair of the roof is still on-going with quote options. The bus is still maintaining and the transmission will be replaced.

Upcoming Events:

April 12th – PAC Meeting at 6 pm – Special Guest: Anthony O'Neal

April 16th – Casino Night at 7 pm

April 22nd – Honor Roll Breakfast at 7am

April 30th – BDCHS Prom Night – Pepin Centre

Meeting adjourned: 4:43 pm