



Board of Directors Meeting Minutes

Brooks DeBartolo Collegiate High School strives to be a model collegiate high school offering a broad and rigorous educational program to students from diverse cultural backgrounds. Within a caring, respectful, multicultural environment, the school is committed to instilling in each student a desire to learn, to take appropriate risks and accept challenges. The School community is committed to developing students who are life-long learners and responsible citizens who will succeed in the 21st century.

Date: January 11, 2016

Location: Cafeteria, 10948 N. Central Ave., Tampa, FL 33612

Called to Order:

- I. Roll Call: David Mallitz, Norma Matassini, Derrick Brooks, Joe Affronti, Mercedes Hale, James Henning, Rich Lozada, Delia Palermo, James Palermo, Valerie Panou, Bonita Pulido, Bonnie Salazar, Cynthia Vasquez

Principal: Kristine Bennett

Administrative Assistant: Victoria Harris

Teacher Representative: Dan Allen

Parent Representative: Vicky Phares

Absent: Geza Henni, Chad Chronister

Guest: Jamie Ervin, Judy Anderson, Mr. Fred Moore, Emily McLean

- II. Approval of Minutes: 12/7/2015 unanimously approved

III. President's Remarks:

- 1. Jenna Hodgens – Mr. Mallitz will select members of the Board to attend the luncheon with Ms. Hodgens.

***Items Needing a Vote:**

IV. Principal's Report:

1. Out of Field Teachers - Parent Notification Letter*

Teacher	Classes Taught Assignment(s)	Assignment Start Date	Certification(s) Held	Out-of-Field Area/Classes	Highly Qualified
Theresa Bowman	Writing 1 Writing 2	August 1, 2015	English 5-9 English 6-12	ESOL	Yes
Lavel Dumont	Exceptional Student Education	August 1, 2015	ESE K-12	ESOL	Yes
Rantz Phelps	Geometry Intensive Math	August 1, 2015	Math 5-9 Math 6-12 PreK - 3	ESOL	Yes
Kaitlyn Tainter	Speech Journalism	August 1, 2015	English 6-12	ESOL	Yes

2. **Opt-in/Opt-out to District***- Mrs. Bennett requested approval to Opt-In to the District Reading Plan again this year and receive reading funds. (See also Item #3)
3. **Reading Plan***
4. **2016-2017 Academic Calendar***
5. Building Report – Mrs. Bennett reported on the school's building maintenance and repairs.

***Items Needing a Vote:**

Out of Field Teachers – Parent Notification Letter

Motion: Accept list of Out of Field Teachers (please refer to chart) and Parent Notification Letter.

Vote: Motion approved unanimously along with Parent Notification Letter sent to Brooks DeBartolo parents

Opt-in/Opt-out to District/Reading Plan

Motion: Accept the content of the Reading Plan for the 2015-2016 school year and Opt-In to the District Reading Plan.

Vote: Motion approved unanimously

2016-2017 Academic Calendar

Motion: Accept the 2016-2017 Academic Calendar showing date changes of the first day of school, mid-term exam, and last day of school according to the District's Calendar.

Vote: Motion approved unanimously

V. **New Business:**

***Items Needing a Vote:**

Committee Reports:

1. Education Committee: The committee continues to have working meetings drafting the Education Portion of the Strategic Plan in preparation for the Strategic Plan Workshop and Board approval.
2. Finance Committee: Nothing to report at this time.
3. Development Committee: Mrs. Anderson extended her gratitude to the Board for assisting with the PDQ Fundraiser. The Board was updated on the Champion Breakfast which will be Tuesday, November 1, 2016 at the Hilton Downtown Tampa. Mrs. Anderson is working in collaboration with the Temple Terrace Carrabbas for another school-wide fundraiser called Carrabba's Cares Night which will be held Friday, January 29th from 4:00 – 10:00 p.m.
4. Recruitment Committee: Recruitment has already submitted objectives for Strategic Plan. December 17th Open House was successful; had to have theatre seating to accommodate the amount of visitors.
5. Governance Committee: The committee will continue to work on the Strategic Plan.
6. Technology Committee: The IT Team along with Dr. Palermo are working on the Technology Plan and will try to finalize plan in order to translate it to the Strategic Plan.
7. PAC Report: Dr. Phares updated the Board on items discussed at the December PAC Meeting. 1) Phoenix Fund Letters are available and Phoenix Sponsored Bricks will be installed this summer. 2) An invitation was extended to the Board to join with Brooks DeBartolo in the Children's Gasparilla Parade by riding in a car or on the float.

VI. **Old Business:**

1. Blue Ribbon Celebration- Mr. Moore, along with Student Council member Emily McLean, extended deepest appreciation and gratitude to the Board for their assistance, support, and participation in the Blue Ribbon Celebration.

Meeting adjourned: 4:56 pm