



Board of Directors Meeting Minutes

Brooks DeBartolo Collegiate High School strives to be a model collegiate high school offering a broad and rigorous educational program to students from diverse cultural backgrounds. Within a caring, respectful, multicultural environment, the school is committed to instilling in each student a desire to learn, to take appropriate risks and accept challenges. The School community is committed to developing students who are life-long learners and responsible citizens who will succeed in the 21st century.

Date: September 21, 2015

Location: Cafeteria, 10948 N. Central Ave., Tampa, FL 33612

Called to Order: 3:38 pm

- I. Roll Call: David Mallitz, Norma Matassini, Geza Henni, Derrick Brooks, Joe Affronti, Chad Chronister, Mercedes Hale, Rich Lozada, Delia Palermo, James Palermo, Valerie Panou, Bonita Pulido, Bonnie Salazar, Cynthia Vasquez

Principal: Kristine Bennett

Administrative Assistant: Victoria Harris

Teacher Representative: Dan Allen

Parent Representative: Vicky Phares

Absent: James Henning

Guest: Susan Gonzales, Selina Crane, Judy Anderson, Emily McLean, Riley McLean, Julia Terracciano, Jah-Naika Lopez, Angela Jones, Amanda Browne, Andre Rinard, Haley Spooner, Jamie Ervin, Wanda Miller, Andrea Rinard, Eric Fernandez, Chuck Moore

- II. Approval of Minutes: 08/24/2015 unanimously approved

- III. President's Remarks:

1. Charter School Conference on Governance- Dr. Vasquez will present a summary for the next board meeting detailing the cost, location, and more information about the conference.
2. **Proposal for Insurance Renewal for the 2015-2016 School Year***- Selina Crane presented the changes and updates to the school's insurance policy. (Please see Insurance Proposal for more details)

***Items Needing a Vote:**

Proposal for Insurance Renewal for the 2015-2016 School Year*

Motion: Accept the Insurance Renewal Proposal for the 2015-2016 School Year

Vote: Motion approved unanimously

- IV. Principal's Report:

1. Introduction of Judy Anderson, Director of Development-Mrs. Bennett officially introduced Judy Anderson to the Board of Directors. As Director of Development, Judy will have the primary responsibility of establishing and implementing a comprehensive strategy for all school

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fundraising efforts through the cultivation of individual and philanthropic support; this includes launching the Athletic Facility Capital Campaign.

2. Introduction of Mr. Moore and the BDCHS Student Council-Mrs. Bennett introduced Mr. Moore, the Student Council Sponsor and the Student Council President, Haley Spooner. Haley introduced the Student Council officers in attendance at the meeting.
3. Introduction of Subject Area Leaders-Mrs. Bennett introduced the Subject Area Leaders of Math-Wanda Miller, Language Arts/English-Andrea Rinard, Electives-Ms.Serra (unable to attend), Social Sciences-Sarah Mead (unable to attend), and Science-Eric Fernandez.
4. State of the School Report-Mrs. Bennett presented a PowerPoint presentation to the board explaining the assessment data, attendance and survey analysis and BDCHS's goals for the 2015-2016 school year. (See PowerPoint handout for more details.)
5. Audit Update-Mr. Henni reported the auditors completed their review and report with no findings and were complimentary of the high level of organization, preparedness, and solid financial practice in place at Brooks DeBartolo Collegiate High School. Mr. Henni commended Mrs. Williams for a job well done.
6. Building Update-Repairs of the BDCHS building are continually in progress and many repairs have been completed. (See building repair and maintenance report.)
7. Best and Brightest Teacher Scholarship- The Florida Legislature established Florida's Best and Brightest Teacher Scholarship Program to reward Florida's classroom teachers who have been evaluated as highly effective (and first year teachers who have not been evaluated) and who have earned college entrance exam scores which indicate they were exceptionally well-prepared for college level coursework. Mrs. Bennett reported a few BDCHS teachers are applying for this scholarship hoping to become recipients of this award. The scholarship is projected to pay scholarships up to \$10,000 to qualified recipients. The deadline for submission of documentation is October 1st. Mrs. Bennett will collect the documentation on behalf of the Board and will send a list of qualifying teachers meeting this deadline to the Board on October 1.

***Items Needing a Vote:**

V. New Business:

1. Committee Assignments-A list was passed around to complete and verify the member list of each committee.
2. Committee Goals-Dr. Vasquez asked to formulate a group to collaborate and provide structure and cohesiveness of the committee goals. The group will consist of Mercedes Hale, David Mallitz, Norma Matassini, Delia Palermo, Valerie Panou, Cynthia Vasquez, and Kristine Bennett-Ad Hoc.
3. Strategic Plan Update: Mrs. Matassini asked the board to reach out to community partners that can attend the Strategic Plan Workshop in October. The goal is to have complete representation from students, parents, teachers, alumni, board, and community partners to give input on the future plans for BDCHS.

***Items Needing a Vote:**

Committee Reports:

1. Education Committee: Dr. Vasquez shared Mrs. Bondoc's proposal to have BDCHS participate in the Super School Project grant. The Super School Project is an open call to reimagine and design the next American high school by rethinking and building schools that deeply prepare our students for the rigorous challenges of college, jobs, and life. This project follows the mission and vision of BDCHS while supporting the guidelines of the strategic plan, which makes the school a great candidate for the program. The Education Committee changed their meeting time to 3:15 pm, after-school hours, to accommodate teachers and parents.
2. Finance Committee: Nothing to report at this time.
3. Development/Fundraising Committee: Nothing to report at this time.

4. Recruitment Committee: The September Prospective Student Open House had another great volume of attendance from prospective families, BDCHS students, and staff, and also with the support of a few board members. The Student Ambassadors, under the direction of junior Amanda Browne, took more of a leadership role at the Open House. The committee added two new members to its list, Jasmine Edwards-community representative and Steven Hendricks-parent representative. Mr. Lozada and Mr. Affronti along with Mrs. Panou will work on developing handout cards, with the school's achievements and percentage ratings, to pass out at events and open houses.
5. Governance Committee : Nothing to report at this time
6. Technology Committee: Dr. Delia Palermo and her team used the Strategic Plan to share and comprise ideas for their Technology Plan and committee goals for 2015-2016 school year.
7. PAC Report: Dr. Phares briefed us on the approved funds from PAC that were allocated to the different needs of the school. Dr. Phares shared with us the upcoming Fall Festival on October 24th from 10 am to 4 pm. She mentioned the need of donations for their Fall Festival themed baskets and still in need of volunteers to help at the festival. Dr. Phares would also like to have support from some members of the board. (Please see a Fall Festival Flyer for more details.)

VI. Old Business:

1. Mr. DeBartolo and Mr. Brooks will be interviewed by the NFL Network on the BDCHS campus on October 13, 2015 at 8:30 am.

Meeting adjourned: 5:45 pm